



## *Weare Public Library*

10 Paige Memorial Lane  
P. O. Box 227  
Weare, NH 03281  
Phone: (603) 529-2044  
Fax: (603) 529-7341  
E-mail: [wearepl@comcast.net](mailto:wearepl@comcast.net)

## *Board of Trustees*

Raymond J. Kelly, Chairman  
Susan Morin, Treasurer  
Terri Wahnowsky, Secretary  
Paul Marsh, Alternate  
Jill Tacy, Alternate

Christine Hague, Director

### Board of Trustees Meeting Minutes

**Wednesday, November 5, 2008**

**Present:** Susan Morin and Terri Wahnowsky, Trustees; Paul Marsh, Alternate Trustee; Chris Hague, Director.

**Absent:** Ray Kelly, Trustee

Treasurer Morin called the meeting to order at 6:36 p.m.

#### **Acceptance of Minutes:**

The minutes of the October 2, 2008 meeting were accepted with a minor correction. Under Director's Report, Author Mary Lynn Ray was booked through October, and the Friends had funds available for a program until the end of October.

#### **Public Hearing:**

A public hearing came to order at 6:40 p.m. to accept \$615.31 in donations and unanticipated income and \$457.62 in Friends' Gifts - Expenses (see attached table). Alt. Marsh moved to accept, Treas. Morin seconded and the hearing closed at 6:47 p.m.

#### **Reports:**

##### **Director's Report**

The Director's Report was accepted with an update: Bobbie Jean Johnson has resigned as evening page; Barbara Talbot has accepted the position.

##### **Treasurer's Report**

Treas. Morin presented the Treasurer's Report as of October 31, 2008.

#### **Old Business:**

##### **Personnel Policy**

Tabled until next meeting.

#### **New Business:**

##### **Review 2008 Budget/Expenditures**

The budget was reviewed in an effort to find some extra money to contribute to the town to cover the \$50,000 overage in police expenditures for 2008, which was requested by Administrator Fred Ventresco. The Library has unexpended funds on the wage line because of not replacing the

children's librarian at the rate budgeted. The Trustees agreed to contribute no less than one percent of the Library's 2008 budget. Dir. Hague will wait until building repairs and other expenses for the remainder of 2008 have been established before committing to an amount. Alt. Marsh suggested a letter go with the contribution explaining to the town where the money came from/why the Library has a little extra just now.

**Deleted:** and no more than two percent

### **Hourly Wage Scale**

Dir. Hague requested an increase in the hourly pay rates for the page positions. The pages do more than their job description details. In addition to their regular duties, they work with the public and do light filing. Dir. Hague said they are more like clerks and asked for a \$.60 per hour rate increase. The Trustees unanimously approved, effective immediately for Pages Goulet and Moody, and in 90 days for new Pages Talbot and Methot. Dir. Hague indicated that the job descriptions will be updated in March when Karen Metcalf is reviewed. Additionally, effective immediately, Dir. Hague would like to round subs to \$8 from \$7.96 per hour. The Trustees agreed.

### **Roof Repair**

Daystar Builders of Henniker has estimated the leak repair at an amount not to exceed \$1227 (contingent upon how much time it will take to remove and salvage existing shingles so as not to make a major visual change to the color of the repaired area). The Library has \$923.86 in insurance money. However, if it's spent on the roof, there won't be anything left to repair the sheet-rock inside. The Trustees agreed the roof should be repaired first.

### **Front Door Repair**

Dir. Hague will ask Daystar Builders for their advice on this needed repair, which she has not been able to get anyone to quote.

### **Study Committee Guidelines**

Ideas are requested from the Trustees for a timeline for Library Development. Need to establish a committee to canvass townspeople about their wants and needs in a Library; what are we doing wrong, what are we doing right? Dir. Hague will contact the Cooperative Extension for help with a charette.

### **Next Meeting**

December 4, 2008 at 6:30 p.m.

Meeting adjourned at 8:15 p.m.

Terri Wahnowsky  
Secretary

Attachment

Weare Public Library  
Hearing to Accept Donations and Unanticipated Income  
5-Nov-08

Source			Purpose		Amount
Income generating equipment			supplies, books		\$90.00
	brought forward since 1/08				\$82.84
Book replacement			books		\$29.95
Donations			supplies, books		\$162.52
			Keith Lion		\$250.00
Total					\$615.31

Weare Public Library  
Friends' Gifts – Expenses

Date		Vendor	Item		Cost
10/4/2008		Housewares Outlet	kitchen supplies		\$20.72
10/11/2008		Bed Bath & beyond	kitchen supplies		\$23.96
10/11/2008		Joann	kitchen supplies		\$11.23
10/7/2008		Highsmith	flannel ea-sel		\$156.47
10/8/2008		Highsmith	Mesh wall pocket		\$62.24
10/15/2008		Highsmith	bookcase		\$183.00
Total					\$457.62